School Registration Questionnaire (SY 2006/2007)

Heidelberg Middle School

Edition: 1 Feb 06 (SY06-07)

Sponsor: Position: Full-Time *** Sponsor Non-U.S. Active Military (Plus Reservists)***

Student: Grade: DoB: P or BC?

Student: Grade: DoB: P or BC?

Student: Grade: DoB: P or BC?

###		Description	Documentation Required							
CATEGORY 1 : DoD Command Sponsored; Space Required; Tuition Free - US Contractors; Space Guaranteed; Tuition Paying (Please highlight documents used in verication!)										
1F	___	DoD US Civilian, Full-Time, Appropriated Fund Position	Tuition Free	*** Orders w/Dep's	(Or)	SF 50 Dated after SY begins	(Or)	DSE Form 802 R, Section A	(Or)	Birth or Marriage Certificate Confirming Connection of student to sponsor, or ILP
1G	___	MAP or FMS (Agency Pays)	Tuition Paying	*** Orders w/Dep's	(Or)	Orders w/o Dep's +	(Either)	DLM Orders	(Or)	DSE Form 802 R, Section A
1H	___	Contractors, US Civilian, Full-Time	Tuition Paying	*** Contract with Logistical Support Section authorizing dependent education	In DoDDS on a Tuition Paying basis.	(Or) Technical Expert Accredition Status	(And)	Common Access ID Card (DD 1172-2)	(And)	Birth or Marriage Certificate Confirming Connection of student to sponsor; or ILP; OR Special Documents required by Contractors
1J	___	NAFI , All US Civilian, Full-Time, Non Appropriated Fund Positions	Tuition Free	*** Appropriate Orders w/Dep's	(Or)	Personnel Action Dated after SY Begins	(Or)	DSE Form 802, Section A	(Or)	Birth or Marriage Certificate Confirming Connection of student to sponsor, or ILP
CATEGORY 2 : Federally Connected; Space Available; Tuition Paying (Please highlight documents used in verication!)										
2A	___	U.S. Government (St. Dept, GSA, FAA, GAO, NATO, Etc.)		SF 50, Dated After Sch Yr Begins		(Or)	Employment Document		(Or)	DSE 802-R
2B	___	U.S. Instrumentality (Part time NAF w/o Trans Agreement)		AAFES 1200, or DA 4017 Dated After Sch Yr Begins			(Or)	AAFES 1200 or DA 4017, or CPO Statement or DSE Form 802		
2C	___	U.S. Interest (TDY, Red Cross, Nat Guard/Reservist (< 180Days), Scouts, Active Duty TDY, Deployments) ; Parttime Appropriate Fund Positions		DSE Form 802 R, Section A	Orders for active duty Reservists for less than 180 Days !		(And)			Birth or Marriage Certificate Confirming Connection of student to sponsor, or ILP
2D	___	Foreign Service (Foreign DoD Member in NATO, UN, Etc.)		Foreign DoD Member/Orders Documentation						
CATEGORY 3 : DoD Non-Command Sponsored; Special case; Space Available; Tuition Free? (Please highlight documents used in verication!)										
3F	___	Reserved for new Category	To be determined							
3G	___	Special Case (DoD) Death; * Reservists, Over 179 Days!; Full-time USO; Other Sec of Def Waivers	Death Certificate	+ Proof of custody, Relationship	Birth/Marriage Certs (Reservists)	USO Employment Cert by Personnel Office				* Mil Activating Orders ==> Reservists Over 179 Days ! And Birth or Marriage Certificate connecting student to sponsor; or ILP
3J	___	Reserved for new Category	To be determined							
CATEGORY 4 : Non-Federally Connected; Space Available; Tuition Paying *** Listed in Priority Order *** (Please highlight documents used in verication!)										
4A	___	U.S. Citizen (PL99-145; Local Hire)	Passport +	Installation Access from Installation Commander						
4B	___	Foreign National (PL99-145; Foreign Government)	Passport +	Installation Access from Installation Commander						
4C	___	Other U.S. Citizen (Retired Military)	Passport							
4D	___	Other Foreign National (Private Company)	Passport +	Installation Access from Installation Commander						

This questionnaire is in conjunction with the DoDDS-E On-Line School Pre-Registration programs. It is to be used during the registration process to determine the appropriate category of the pupil's sponsor, and to enter the data into the School's SMS computer program. Review the "Student Registration", SD Form 600, after it is completed by the sponsor, with all documents provided; and check one of the codes above. Highlight the appropriate documentation provided on the above form, and attached all documents to this form. Part-time tuition paying enrollments over 4 periods a day, must pay full tuition.

* Orders must be current for the time of enrollment, if not, current extension must be submitted, or DSE Form 802 (Section B) is required; completed by the appropriate personnel office.
** Minimum age PK, CF: Usually 3 yrs old (by 31 Oct 03); SS: 4 yrs old (by 31Oct 02); Kdgn: 5 yrs old (by 31 Oct 01)* ; Grade 1: 6 yrs old (by 31 Oct 00)* . * Transfers with approval (31 Dec).
Passport (P), or Birth Certificate (BC) can verify age. On the top of this form highlight the appropriate code of the birth document used to verify the age. Attach copy.
*** Orders must be current and authorize an Accompanied Tour; and travel to and from CONUS, or an Overseas tour.

Actual Written DEROS (Rotation) Date:	TBD	=> *Written DEROS Status, Unknown!*
Computed DEROS (Rotation) Date:		=> *DEROS needs to be computed!*
Proof of Employment (SF 50 or Equiv) Date:	?	=> *Employment Date Status is Unknown!*
First Day of Enrollment Date:	?	=> *Enrollment Date for 1st day of school is Unknown!*

Sponsor: SSN:

"I verify the category code above is correct."

"I certify the category and information listed above is current and correct."

Signature (Sponsor/Spouse): _____ Registrar's Initial: _____ Date:

HDSO Form 910 (Feb 2006)